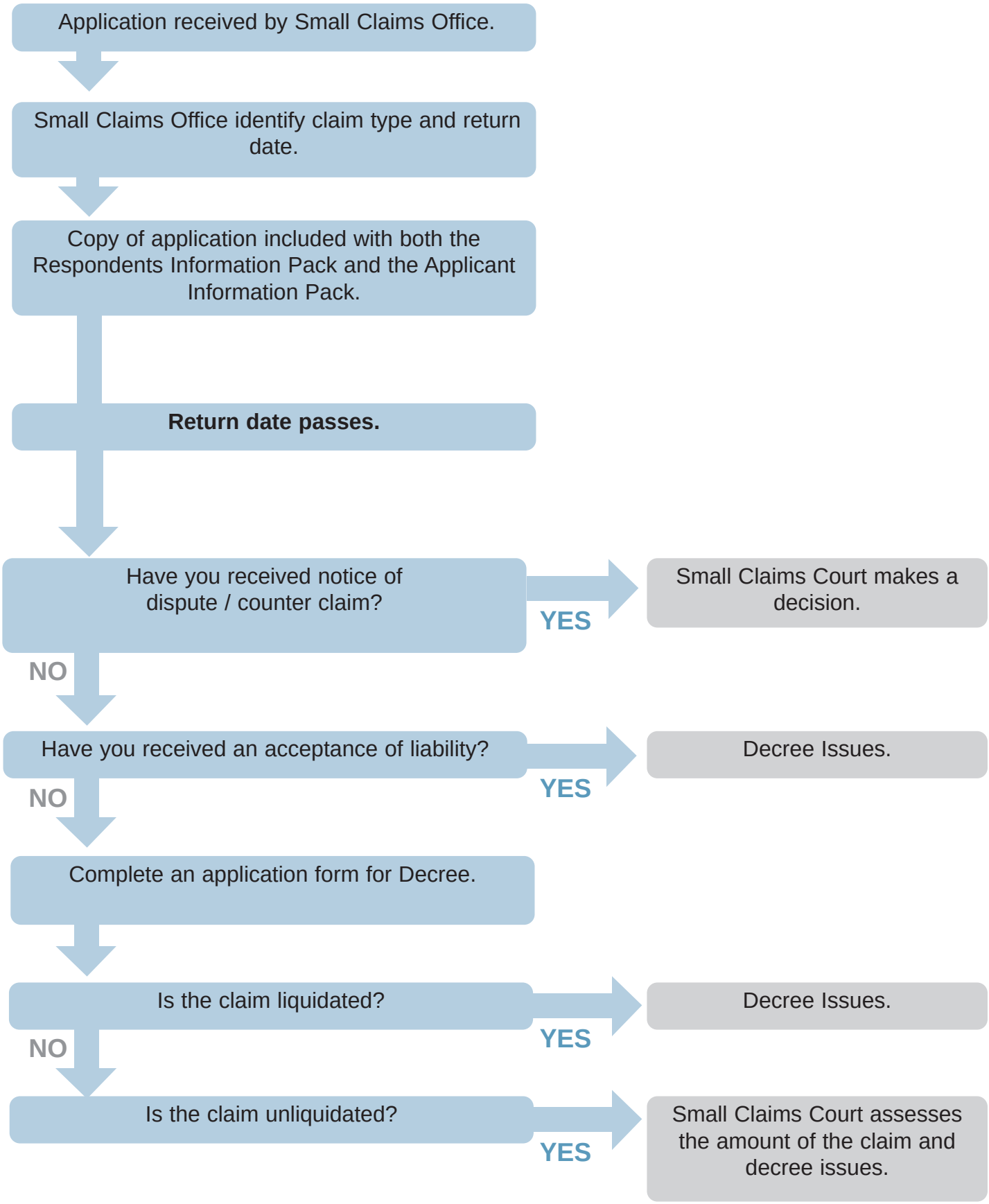Small Claims Procedure