

GOOD PRACTICE CHECKLIST

TENANT HAS RECEIVED STATEMENT OF TENANCY TERMS

TENANT IS AWARE OF LIABILITY FOR RATES

TENANT IS AWARE OF RIGHT TO APPLY FOR HOUSING BENEFIT

TENANT HAS BEEN INFORMED OF RIGHT TO RECEIVE
LEGAL NOTICE TO QUIT AND DUE PROCESS

RENT BOOK

THE RENT BOOK REGULATIONS (NORTHERN IRELAND) 2007

ADDRESS OF DWELLING HOUSE _____

TENANT NAME _____

LANDLORD DETAILS (MUST BE COMPLETED)

LANDLORD NAME _____

LANDLORD ADDRESS _____

LANDLORD TELEPHONE NUMBER _____

AGENT DETAILS (IF AN AGENT HAS BEEN APPOINTED)

AGENT NAME _____

AGENT ADDRESS _____

AGENT TELEPHONE NUMBER _____

